

Advertising Payment Agreement

Shepherd Forest Civic Club • PO Box 925282 • Houston, TX 77292 • Email: Info@shepherdforest.org

Advertiser Name: _____
 Mailing Address: _____
 City/State/Zip: _____ Email: _____
 Phone: (____) _____ Fax: (____) _____
 Contact Person(s): _____

Please check preference:

Ad size	1 time	6 months	12 months
¼ page, vertical (4" x 5")	\$80.00 <input type="checkbox"/>	\$450.00 <input type="checkbox"/>	\$900.00 <input type="checkbox"/>
¼ page, horizontal (7" x 2.5")	\$80.00 <input type="checkbox"/>	\$450.00 <input type="checkbox"/>	\$900.00 <input type="checkbox"/>
½ page (7" x 5")	\$100.00 <input type="checkbox"/>	\$550.00 <input type="checkbox"/>	\$1,000.00 <input type="checkbox"/>
Full page (7" x 10")	\$180.00 <input type="checkbox"/>	\$1,000.00 <input type="checkbox"/>	\$1,500.00 <input type="checkbox"/>

Terms:

- The advertiser is responsible for creation and delivery of all final artwork.
 - Camera ready artwork only. File must be submitted in .jpg or .pdf format.
 - All ad artwork files should be delivered via email to **lambmn1011@aol.com**
- Payment and ad file are due on the first of the month to be featured in that month’s issue.
 - 6 month and 1 year commitments may be paid in full or on a quarterly basis.
- A \$35 fee will be charged for all returned checks.
- Advertising space is sold on a “first come, first serve” basis.
- Advertiser agrees that Shepherd Forest Civic Club reserves the right to reject advertisements if:
 - The editors determine that the advertisement is inconsistent with their understanding of the community’s objectives, values, or aesthetic standards of the newsletter.
 - The advertiser fails to meet deadlines for space reservation and payment.
- Payments are accepted via Paypal (info@shepherdforest.org) or checks may be mailed to:

**Shepherd Forest Civic Club
 PO Box 925282
 Houston, TX 77292**

I verify that I have read and agree to the terms and conditions for advertising in the Shepherd Forest newsletter.

Signature

Date